

# WASHINGTON STATE DELEGATE SELECTION PLAN

FOR THE 2012 DEMOCRATIC NATIONAL CONVENTION

ISSUED BY THE WASHINGTON STATE  
DEMOCRATIC PARTY

APPROVED BY THE  
WASHINGTON STATE DEMOCRATIC CENTRAL COMMITTEE  
ON APRIL 30, 2011

(APPROVED BY THE DNC RULES AND BYLAWS COMMITTEE ON SEPTEMBER 13, 2011  
AMENDED BY THE WSDCC ON SEPTEMBER 17, 2011)

(THE STATE DEMOCRATIC PARTY CHAIR SHALL BE EMPOWERED TO MAKE ANY TECHNICAL REVISIONS TO THIS DOCUMENT AS REQUIRED BY THE DNC RULES AND BYLAWS COMMITTEE TO CORRECT ANY OMISSIONS AND/OR DEFICIENCIES AS FOUND BY THE DNC RULES AND BYLAWS COMMITTEE TO ENSURE ITS FULL COMPLIANCE WITH PARTY RULES. (Regs. 2.5, 2.6 & 2.7))



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**B. Description of Delegate Selection Process**

1. Washington State will use a proportional representation system based on the results of caucuses for apportioning delegates to the 2012 Democratic National Convention.
2. The “first determining step” of Washington State’s delegate selection process will occur with precinct caucuses on Sunday, April 15, 2012 commencing at 1 p.m.
3. Voter Participation in Process
  - a. Participation in Washington State’s delegate selection process is open to all voters who wish to participate as Democrats. Those who wish to participate in the caucus and convention process who are not currently registered to vote may register to vote at the caucus or convention and then participate on the same day. This includes any 17 year old who will be eligible to vote on November 6, 2012.

## Washington State 2012 Delegate Selection Plan

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- 1           b.   Washington State’s voter registration or enrollment procedures, including the  
2           party caucus, deadline to register to vote for purposes of determining  
3           participation are in compliance with DNC rules. Voters participating in the  
4           delegate selection process at the precinct caucuses will publicly declare their  
5           Democratic Party preference and have that preference publicly recorded through  
6           the use of caucus registration forms which will clearly state at the top of the page  
7           “I am a registered voter in the precinct named above. I consider myself to be a  
8           Democrat and I agree that my attendance at this caucus is a matter of public  
9           record”. (Rule 2.A. & Reg. 4.3.)  
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- 11           c.   At no stage of Washington State’s delegate selection process shall any person be  
12           required, directly or indirectly, to pay a cost or fee as a condition for  
13           participating. Voluntary contributions to the Party may be made, but under no  
14           circumstances shall a contribution be mandatory for participation. Optional  
15           contributions may be requested, but will in no way be required. (Rule 2.D. & Reg. 4.4.)  
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- 17           d.   No persons shall participate or vote in the nominating process for the Democratic  
18           presidential candidate who also participates in the nominating process of any  
19           other party for the corresponding elections. (Rule 2.E.)  
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- 21           e.   No person shall vote in more than one meeting which is the first meeting in the  
22           delegate selection process. (Rule 3.E. & Reg. 4.6.)  
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- 24           f.   Proxy voting shall not be allowed in the delegate selection process.  
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**F. RULES FOR DELEGATE SELECTION MEETINGS**

The following rules apply to each meeting during the delegate selection process. Meetings include precinct caucuses, legislative district caucuses, county conventions, congressional district caucuses, and the State Convention.

1. Alternates shall be listed and seated in the order in which they were elected, and must be of the same initial presidential preference, and, to the extent possible, of the same gender and from the same electing jurisdiction as the delegate being replaced. Any duly elected delegate or alternate who moves from the jurisdiction from which he/she was elected, shall automatically forfeit his/her seat and an alternate shall be seated in his/her place.
2. The delegation elected by each legislative district and county shall be equally divided between men and women in both the delegate and alternate categories unless there are an insufficient number of nominees from one gender to fill the available positions.
3. A person need not be a delegate at one caucus level to run for a delegate seat to the next caucus level.
4. The indication of presidential preference or as uncommitted shall be considered a vote at the meeting for the purpose of allocating delegates.

- 1           5.     The meeting chair shall announce a preliminary vote count and delegate allocation,  
2           including the number of votes needed to qualify for the 15% threshold (except at the  
3           precinct caucus level where no threshold is required). This announcement shall be  
4           followed by a reasonable period of time to allow caucus participants to change their  
5           presidential preference. The State Democratic Chair shall provide procedures for the  
6           conduct of the caucus to ensure the maximum participation and clearly demonstrate  
7           that those supporting candidates who are not meeting the 15% threshold may  
8           consider switching candidates to remain active in the process.  
9
- 10          6.     Each presidential preference, which receives 15% or more of the votes cast at a  
11          meeting, (except at the precinct caucus level where no threshold is required) shall  
12          receive his or her share of the delegates allotted. If no presidential preference reaches  
13          the 15% threshold, the threshold shall be the highest percentage received by a  
14          presidential preference minus 10%. Alternates shall be allocated in the same  
15          proportion as delegates. These calculations shall be made pursuant to Rule 13 of the  
16          2012 Delegate Selection Rules for the Democratic National Committee as follows:  
17
- 18               Step 1:     Tabulate the percentage of the vote that each presidential preference  
19                            receives to three decimals,  
20
- 21               Step 2:     Retabulate the percentage of the vote, to three decimals, received by each  
22                            presidential preference excluding the votes of presidential preference  
23                            whose percentage in Step 1 falls below 15%,  
24
- 25               Step 3:     Multiply the number of delegates to be allocated by the re-tabulated  
26                            percentage received by each presidential preference.  
27
- 28               Step 4:     Delegates shall be allocated to each presidential preference based on the  
29                            whole numbers that result from the multiplication in Step 3.  
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- 31               Step 5:     Remaining delegates, if any, shall be awarded to the highest fractional  
32                            remainders in Step 3. Ties shall be determined by lot.  
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- 34          7.     Delegates for each presidential preference will caucus and vote separately for the  
35          number of delegates and alternates allocated to their presidential preference. Any  
36          delegate allocation slot for which no person is available for election shall go unfilled.  
37          All candidates for delegate must be resident, registered voters in the jurisdiction from  
38          which they are elected and must be identified as to presidential preference. A  
39          candidate who is not a delegate to the meeting or who is not present must signify in  
40          advance, in writing individually, her/his presidential preference, that she/he will  
41          serve if elected and that she/he is a Democrat and is willing to be known as such.  
42          Said letter shall be delivered to the caucus convener at or prior to the caucus, shall be  
43          read at the meeting by the chair and shall constitute a nomination at a precinct or  
44          legislative district caucus or county convention. Alternates shall be nominated and  
45          elected in the same manner.

- 1           8.     Voting for delegates and alternates shall be by written ballot at the precinct caucus  
2           and by signed ballot at all other meetings. A ballot to be counted must have all  
3           positions filled with no duplications. The vote shall not be weighted. Except at the  
4           precinct caucus, an unsigned ballot is invalid and shall not be counted in the tally to  
5           determine whether a plurality has been obtained. Each meeting chair shall give clear  
6           notice to delegates that they must vote for the allotted number of candidates and the  
7           chair must also give adequate time to do so and ask voting delegates to check ballots  
8           before turning them in. A simple plurality is required for the election of a delegate.  
9           Uncontested elections may be by acclamation. The chair shall provide the ballots. A  
10          quorum as defined in Section VI.H. must be present in order to select delegates to the  
11          next tier of the caucus system.

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13 **G.   PRECINCT CAUCUSES**

- 14  
15          1.     The principal business of the precinct caucuses shall be the election of delegates and  
16          alternates to legislative district caucuses (who will also serve as delegates and  
17          alternates to county conventions.  
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19          2.     Delegates and alternates to legislative district caucuses and county conventions shall  
20          be apportioned among precincts existing as of November 8, 2011 according to the  
21          following formula and criteria:  
22  
23                a.    In precincts that have the same boundaries as existed on Tuesday, November 4,  
24                2008, each precinct shall be entitled to elect one (1) delegate and one (1) alternate  
25                for each seventy five (75) votes or portion thereof cast in the 2008 general election  
26                for Barack Obama for President.  
27  
28                b.    In precincts where boundaries were altered after Tuesday, November 4, 2008,  
29                each precinct shall be entitled to elect one (1) delegate and one (1) alternate for  
30                each two hundred and twenty five (225) registered voters (active and inactive  
31                voters combined) or portion thereof, as reported by the Washington Secretary of  
32                State in the November 8, 2011 public release of the statewide Voter Registration  
33                Database (VRDB).  
34  
35                c.    At the discretion of the County Chair, an exception may be made to b) above and  
36                a) substituted, in precincts where the boundaries of two (2) or more former  
37                precincts were combined or altered after Tuesday, November 4, 2008 in such a  
38                manner that the number of votes cast in the 2008 general election for Barack  
39                Obama for President within the voting precinct may be precisely determined.  
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1 d. At the discretion of the County Chair, an exception may be made to b) above, in  
2 precincts where the boundaries of two (2) or more former precincts were  
3 combined or altered after Tuesday, November 4, 2008 in such a manner that the  
4 number of votes cast in the 2008 general election for Barack Obama for President  
5 within the voting precinct cannot be precisely determined, but where the Obama  
6 vote may be precisely determined for a group of two or more voting precincts; in  
7 such cases, the number of delegates and alternates that the group of precincts  
8 would have been allocated based on its combined Obama vote under a) above if  
9 the group was a single precinct shall be determined, and the total number of  
10 registered voters as of the November 8, 2011 VRDB for each voting precinct and  
11 the combined group shall be determined; then the total registration of each  
12 precinct shall be divided by the combined group registration, and each voting  
13 precinct shall be allocated delegates and alternates from the group allocation  
14 based upon its share of combined group registration; provided that that no  
15 voting precinct in such a group shall receive fewer delegates than it would be  
16 entitled to under b) above.  
17

18 3. Precinct caucuses throughout the state shall be held on Sunday, April 15, 2012 at 1:00  
19 p.m. Notice shall be given at least ten (10) days in advance to all precinct committee  
20 officers and the news media by the county chair. All caucuses shall be at a location  
21 within each precinct if reasonably practicable, or within a reasonable distance there  
22 from. Two (2) or more precincts may meet together to discuss and present  
23 resolutions, but must caucus separately to elect delegates and alternates.  
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25 4. Washington State residents who are not qualified to register to vote because of age or  
26 citizenship shall be allowed to participate in the platform and resolution discussions,  
27 but not vote on the election of delegates or alternates, nor may they be elected as  
28 delegates or alternates.  
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30 5. Voters participating in the delegate selection process at the precinct caucuses will  
31 publicly declare their Democratic Party preference and have that preference publicly  
32 recorded through the use of caucus registration forms which will clearly state at the  
33 top of the page "I am a registered voter in the precinct named above. I consider  
34 myself to be a Democrat and I agree that my attendance at this caucus is a matter of  
35 public record". The registration form will also include a section for recording a  
36 voter's presidential preference.  
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- 1           6.    Precinct caucuses shall be called to order by the precinct committee officer and  
2           he/she shall serve as permanent chair, providing the precinct committee officer was  
3           serving prior to Thursday, March 15, 2012, and is the sole precinct committee officer  
4           in that precinct. In other precincts a person designated by the county chair shall call  
5           the meeting to order and the first order of business shall be the election of a  
6           permanent chair. Lacking such designation, precinct people may meet at the  
7           designated time and place, elect a permanent chair and proceed with business. The  
8           permanent chair shall appoint a secretary of the caucus and shall instruct the caucus  
9           in the specific items of business:  
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11           a.    Discussion and action on issues and resolutions. Resolutions pertaining to  
12           political matters at any level of government may be presented, discussed and  
13           forwarded on to the County Chair.  
14  
15           b.    Election of delegates and alternates to the legislative district caucus and county  
16           convention, and the purpose, objectives and numerical goals of the state  
17           Affirmative Action Plan. Election of delegates shall not begin until at least 1:30  
18           p.m. and the caucus cannot be closed until at least 2:00 p.m.  
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20           c.    Minutes of the caucus shall be prepared by its secretary and approved and  
21           signed by its chair. The permanent chair shall transmit the minutes along with  
22           the registration sheet and all ballots to the County or Legislative District Chair  
23           within twenty-four (24) hours after the caucus. These precinct caucus records  
24           including the names, mailing addresses, telephone numbers, email addresses,  
25           and presidential preference of delegates and alternates will be forwarded to the  
26           State Party office within two (2) days of receipt and will be retained by the State  
27           Party Chair until the conclusion of the 2012 Democratic State Convention.  
28           Alternates shall be listed in the order in which they were elected.  
29  
30           7.    Each duly elected delegate and alternate shall receive at the precinct caucus a  
31           “Certificate of Election” to be presented to the credentials committee at the time of  
32           the legislative district caucus and county convention. Alternates shall be listed in the  
33           order in which they were elected. The certificate must be signed by the permanent  
34           chair of the caucus and is not transferable. The caucus chair shall transmit a list of  
35           duly elected delegates and alternates with their correct addresses, zip codes,  
36           telephone numbers, e-mails; and presidential preference; the original copy of the  
37           caucus minutes, sign in forms, and resolutions presented, any proceeds collected to  
38           cover the costs of the precinct caucuses to the County or Legislative District Chair  
39           within (2) days after the caucus.  
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1 H. LEGISLATIVE DISTRICT CAUCUSES

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- 3 1. The principal business of the legislative district caucuses shall be the election of
- 4 delegates and alternates to the 2012 Democratic State Convention and congressional
- 5 district caucuses and may include the selection of nominees for partisan office.
- 6 Legislative district caucuses may also adopt platforms.
- 7
- 8 2. Delegates and alternates to the State Convention and congressional district caucuses
- 9 shall be apportioned among the legislative districts based on a formula giving equal
- 10 weight to the number of registered voters in January 2012, and to the average of
- 11 Democratic presidential and gubernatorial votes cast in the 2008 general election, as
- 12 indicated in Attachment 11 (*This document will not be ready until January of 2012*),
- 13 according to the following criteria:
- 14
- 15 a. The number of registered voters (active and inactive voters combined) shall be as
- 16 reported by the Washington Secretary of State in the January 2012 public release
- 17 of the statewide Voter Registration Database (VRDB) excluding registered voters
- 18 not attributed to a specific geographic precinct.
- 19
- 20 b. The average of the votes cast for Barack Obama for President and Christine
- 21 Gregoire for Governor shall be as certified by each county auditor and the
- 22 Washington Secretary of State excluding votes cast but not attributed to a specific
- 23 geographic precinct.
- 24
- 25 c. For purposes of delegate and alternate allocation, precincts in the same county
- 26 and congressional district and legislative district shall be grouped together and
- 27 allocations determined individually for each such grouping, with the following
- 28 exceptions:
- 29
- 30 (1) Precincts included in King County and the 2nd Congressional District and
- 31 the 39th Legislative District shall be grouped with precincts included in
- 32 Snohomish County and the 2nd Congressional District and the 39th
- 33 Legislative District.
- 34
- 35 (2) Precincts included in Whatcom County and the 2nd Congressional District
- 36 and the 39th Legislative District shall be grouped with precincts included in
- 37 Whatcom County and the 2nd Congressional District and the 42nd
- 38 Legislative District.
- 39
- 40 (3) Precincts included in King County and the 9th Congressional District and
- 41 the 5th Legislative District shall be grouped with precincts included in King
- 42 County and the 9th Congressional District and the 11th Legislative District.
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- 1           3. Legislative district caucuses shall be held on Saturday, April 28, 2012, commencing at  
2           10:00 a.m., in all legislative districts that do not select delegates at a county  
3           convention. The time (Saturday, April 28, 2012 at 10:00 a.m.) and the locations of the  
4           legislative district caucuses shall be announced no later than Friday, April 13, 2012.  
5           Notice shall be mailed or emailed, as allowed by a jurisdiction's bylaws, at least five  
6           (5) days in advance to each delegate and alternate and shall include at least the  
7           following information:  
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9           a. The authority giving the notice  
10           b. Who is eligible to participate  
11           c. Starting time, place and address of the meeting  
12           d. Proposed agenda  
13           e. Proposed operating rules  
14           f. Officers to be elected, if any  
15           g. Nominations for elective office, if any  
16           h. Other pertinent, concise information to prepare the delegate or alternate for the  
17           work to be accomplished  
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19           4. Delegates to the legislative district caucus shall be the duly elected delegates or  
20           alternates from the precincts within the legislative district. Delegates and alternates to  
21           the State Convention and congressional district caucuses shall be elected as follows:  
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23           a. Delegates and alternates to the state convention and congressional district  
24           caucuses shall be elected at the legislative district caucuses in the following  
25           legislative districts: 1st, 2nd, 3rd, 4th, 5th, 6th, 11th, 21st, 25th, 27th, 28th, 29th,  
26           30th, 31st, 32nd, 33rd, 34th, 36th, 37th, 38th, 41st, 43rd, 44th, 45th, 46th, 47th and  
27           48th. They may be elected in other legislative district caucuses by agreement  
28           with the county central committees affected.  
29  
30           b. A county that is wholly within a legislative district may choose its delegates and  
31           alternates to the state convention and congressional district caucuses at the  
32           county convention.  
33  
34           c. A county that is in more than one legislative district may choose its delegates and  
35           alternates to the state convention and congressional district caucuses at  
36           legislative district caucuses during the county convention at a sub-caucus of  
37           delegates from each legislative district on the date of the convention.  
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39           d. A legislative district operating under (a), (b) or (c), above, must notify the State  
40           Democratic Chair, by certified letter with return receipt requested, no later than  
41           Friday, September 16, 2011, to allow for adequate public notice.  
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- 1           5.    The legislative district central committee or executive board shall select a legislative  
2            district caucus credentials chair and committee not less than thirty (30) days prior to  
3            the caucus. The final credentials report shall be adopted prior to the conduct of any  
4            other official business, but no earlier than 11:00 a.m. Individuals who arrive and sign  
5            in after the final credentials report may participate and vote, but their presence will  
6            not affect a quorum call. The Credentials Committee shall prepare a report for  
7            submission to the State Party (Affirmative Action Report) which shall include the  
8            demographic profile of the caucus attendees germane to the delegate selection and  
9            affirmative action plan.
- 10  
11           6.    The legislative district central committee or executive board shall select a legislative  
12            district caucus rules chair and committee not less than thirty (30) days prior to the  
13            caucus. It shall meet in advance of the caucus and shall propose rules for the  
14            convention.
- 15  
16           7.    The legislative district caucus chair shall transmit the Affirmative Action Report, and  
17            the names, demographic profiles germane to the delegate selection and affirmative  
18            action plan, mailing addresses, telephone numbers, email addresses, and presidential  
19            preference of delegates and alternates elected at the legislative district caucus to the  
20            State Democratic Chair within five (5) days of their election. Alternates shall be listed  
21            in the order in which they were elected.
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23 **I.    COUNTY CONVENTIONS**

- 24  
25           1.    The business of county conventions shall include the adoption of a platform or  
26            resolutions and may include the selection of nominees for partisan office. If the  
27            county convention holds legislative district caucuses to elect delegates and alternates  
28            to the State Convention and congressional district caucuses, those caucuses shall be  
29            conducted pursuant to the applicable provisions relating to legislative district  
30            caucuses at a sub-caucus meeting, not as part of the general business of the  
31            convention.
- 32  
33           2.    County conventions shall be held at the option of the county central committee or  
34            executive board. All scheduled county conventions shall be held on Sunday, April 29,  
35            2012, commencing at 10:00 a.m.
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- 1           3.    The time (Sunday, April 29, 2012 at 10:00 a.m.) and the locations of the county  
2           conventions shall be announced no later than Friday, April 13, 2012. Notice shall be  
3           mailed or emailed, as allowed by a jurisdiction's bylaws, at least six (6) days in  
4           advance to each delegate and alternate and shall include at least the following  
5           information:  
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7                a.   The authority giving the notice  
8                b.   Who is eligible to participate  
9                c.   Starting time, place and address of the meeting  
10              d.   Proposed agenda  
11              e.   Proposed operating rules  
12              f.   Officers to be elected, if any  
13              g.   Nominations for elective office, if any  
14              h.   Other pertinent, concise information to prepare the delegate or alternate for the  
15              work to be accomplished  
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17           4.    Delegates to the county convention shall be the duly elected delegates or alternates  
18           from the precincts within the county.  
19  
20           5.    The county central committee or executive board shall select a county convention  
21           credentials chair and committee not less than thirty (30) days prior to the convention.  
22           The final credentials report shall be adopted prior to the conduct of any other official  
23           business, but no earlier than 11:00 a.m. Individuals who arrive and sign in after the  
24           final credentials report may participate and vote, but their presence will not affect a  
25           quorum call. The Credentials Committee shall prepare a report for submission to  
26           the State Party (Affirmative Action Report) which shall include the demographic  
27           profile of the caucus attendees germane to the delegate selection and affirmative  
28           action plan.  
29  
30           6.    The county central committee or executive board shall select a county convention  
31           platform chair and committee not less than thirty (30) days prior to the convention. It  
32           shall meet in advance of the convention, consider resolutions submitted by the  
33           precinct caucuses and draft a proposed platform.  
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35           7.    The county central committee or executive board shall select a county convention  
36           rules chair and committee not less than thirty (30) days prior to the convention. It  
37           shall meet in advance of the convention and shall propose rules for the convention.  
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1 **J. CONGRESSIONAL DISTRICT CAUCUSES**

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- 3 1. The principal business of the congressional district caucuses shall be the election of
- 4 delegates and alternates to the National Convention. Each congressional district
- 5 caucus shall also elect one Presidential Elector and an alternate Elector.
- 6
- 7 2. Congressional district caucuses shall be held on Sunday May 20, 2012 commencing at
- 8 times and sites designated by the State Democratic Chair. Notice shall be given at
- 9 least ten (10) days in advance to each delegate and alternate and to the news media
- 10 by the State Democratic Chair, who shall appoint a chair and a secretary for each
- 11 congressional district caucus. Delegates to the congressional district caucuses shall
- 12 be the duly elected delegates or alternates from the legislative district caucuses or
- 13 county conventions within each congressional district.
- 14
- 15 3. The congressional district caucus secretary shall certify the number of delegates
- 16 present, the number of delegates for each presidential preference, an affirmative
- 17 action report of delegates and alternates, and the allocation of delegates and
- 18 alternates for each presidential preference, which shall constitute the final credentials
- 19 report.
- 20
- 21 4. Each candidate for district-level delegate or alternate to the National Convention may
- 22 use up to one (1) minute on his or her own behalf for nominating and seconding
- 23 speeches and a speech by the candidate. The one (1) minute may be allocated at the
- 24 candidate's discretion.
- 25

26 **K. STATE CONVENTION**

- 27
- 28 1. The Democratic State Convention shall commence on Saturday, June 2, 2012, at
- 29 9:00 a.m. in Seattle, Washington. Notice shall be given at least ten (10) days in
- 30 advance to each delegate and alternate by the State Democratic Chair. The State
- 31 Democratic Chair is authorized to appoint the temporary chair, the secretary, and the
- 32 sergeants-at-arms.
- 33
- 34 2. There will be 1,400 elected delegates and 700 elected alternates to the State
- 35 Convention. Any county with less than ten (10) delegates may send up to ten (10)
- 36 people, with fractional votes, to the convention.
- 37
- 38 3. State Convention delegates shall be requested to pay a \$50.00 State Convention
- 39 registration to the State Party Committee. No person shall be excluded or
- 40 disqualified at any level on the basis of non-payment of such registration or any fee.
- 41
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- 1 4. Alternates shall be listed and seated in the order in which they were elected and shall  
2 serve only for their respective legislative districts, provided that in delegations from  
3 legislative districts containing more than one county, an alternate from the same  
4 county as an absent delegate shall be seated prior to any other alternate from the  
5 legislative district. Should no same county alternate be present, the eligible alternate  
6 from within the legislative district shall be seated..  
7
- 8 5. The business of the State Convention shall be proposed by the State Convention  
9 Rules Committee and confirmed by the State Convention, including, but not limited  
10 to the election of at-large Presidential Electors and alternates, one male and one  
11 female each and the nomination of any required candidates office. A platform shall  
12 also be adopted. It may also include the selection of nominees for partisan office.  
13 Workshops may be held at the discretion of the State Chair.  
14
- 15 6. Standing Committees of the State Convention.  
16
  - 17 a. The Credentials Committee shall have the power to certify delegates as  
18 submitted by the legislative districts and counties, and to recommend settlement  
19 of all disputes pertaining to seating of delegates. The final credentials report shall  
20 be adopted prior to the conduct of any other official business and shall include  
21 the number of delegates registered for each presidential preference. It shall also  
22 produce a post-convention Affirmative Action Report of delegates and  
23 alternates. A member of the Affirmative Action Committee will serve on the  
24 Credentials Committee.  
25
  - 26 b. The Platform Committee shall hold hearings and shall meet and consider  
27 resolutions and platforms as submitted by the various counties and/or  
28 legislative districts, and draft a proposed platform and resolutions, which shall  
29 be mailed or emailed to all delegates and alternates to the State Convention at  
30 least ten (10) days prior to the Convention.  
31
  - 32 c. The Rules Committee shall draft proposed rules and a proposed agenda for the  
33 conduct of the Convention that shall be mailed or emailed to all delegates and  
34 alternates to the State Convention at least ten (10) days prior to the Convention.  
35 A member of the Affirmative Action Committee will serve on the Rules  
36 Committee. The Rules Committee will ensure compliance with the party's  
37 affirmative action goals.  
38
  - 39 d. Committees shall hold an initial meeting in advance of the State Convention at a  
40 time and place to be determined by the State Democratic Chair.  
41
  - 42 e. The State Democratic Chair shall appoint the chair or co-chairs of the  
43 Credentials, Rules and Platform Committees no later than December 31, 2011.  
44 The appointment shall be confirmed by the State Committee at the State Central  
45 Committee meeting preceding January 31, 2012. Each legislative district and  
46 county organization shall elect one member to serve on each of the three  
47 committees no later than Friday, March 9, 2012.  
48

**Section VII**  
**Affirmative Action, Outreach and Inclusion Plan**

**A. Statement of Purpose and Organization**

1. Purpose and Objectives

- a. In order that the Democratic Party at all levels be an open Party which includes rather than excludes people from participation, a program of effective affirmative action is hereby adopted by Washington State. (Rule 5.A.)
- b. Discrimination on the basis of “status” in the conduct of Democratic Party affairs is prohibited. (Rule 5.B.)
- c. All public meetings at all levels of the Democratic Party in Washington State should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status or physical disability (hereinafter collectively referred to as “status”). (Rule 4.B.(1))
- d. For the purpose of delegate allocation among the presidential candidates, each eligible caucus attendee must be present and have signed the “Caucus Sign-in” form with their name, signature and presidential preference. Only those present, and legitimate surrogates, may cast subsequent votes. A surrogate form may be submitted if religious observance, military service, or disability prevents an attendee from participating in person. Official “Surrogate Affidavit” forms for religious observance, military service or disability may be downloaded from the State Party website ([www.wa-democrats.org](http://www.wa-democrats.org)) or acquired in person from State Party office located at 615 – 2<sup>nd</sup> Ave. #580, Seattle, WA 98104. Surrogate affidavit forms must be received by the State Party no later than Friday, April 6, 2012 at 5:00 p.m. The State Party will forward surrogate affidavit forms to the proper local party organization prior to the Sunday, April 15, 2012 precinct caucuses The precinct committee officer or caucus facilitator must sign the name of the surrogate holder to the “caucus sign-in form” at the time of the caucus and mark “surrogate” on the signature line. All surrogate forms must be returned with the “caucus sign-in” in order to be considered valid.
- e. Consistent with the Democratic Party’s commitment to including groups historically under-represented in the Democratic Party’s affairs, by virtue of race/ethnicity, age, sexual orientation, or disability, Washington State has developed Party outreach programs. Such programs include recruitment, education and training, in order to achieve full participation by such groups and diversity in the delegate selection process and at all levels of Party affairs for 2012. (Rule 5.C & Reg. 4.7.)

- 1 f. In order to encourage full participation by all Democrats in the delegate selection  
2 process and in all Party affairs, the Washington State Democratic Party has  
3 adopted and will implement programs with specific goals and timetables for  
4 African Americans, Hispanics, Native Americans, Asian Americans and Pacific  
5 Islanders and women. (Rule 6.A.)  
6
- 7 (1) The goal of the programs shall be to encourage participation in the delegate  
8 selection process and in Party organizations at all levels by the  
9 aforementioned groups as indicated by their presence in the Democratic  
10 electorate. (Rule 6.A.(1))  
11
- 12 (2) This goal shall not be accomplished either directly or indirectly by the  
13 Party's imposition of mandatory quotas at any level of the delegate  
14 selection process or in any other Party affairs. (Rule 6.A.(2))  
15
- 16 g. In order to achieve full participation of other groups that may be under-  
17 represented in Party affairs, including members of the lesbian, gay, bisexual, and  
18 transgender (LGBT) community, people with disabilities and youth, the  
19 Washington State Democratic Party has adopted and will implement Inclusion  
20 Programs. Additionally, every effort will be made to include senior citizens and a  
21 diversity of cultural, religious, and social backgrounds in the delegation. (Rule 7)  
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**Section IX  
Summary of Plan**

**A. Selection of Delegates and Alternates**

Washington State will use a proportional representation system based on the results of caucuses to apportion its delegates to the 2012 Democratic National Convention.

The “first determining step” of Washington State’s delegate selection process will occur with precinct caucuses on Sunday, April 15, 2012 commencing at 1 p.m.

Delegates and alternates will be selected as summarized on the following chart:

Type	Delegates	Alternates	Date of Selection	Selecting Body
				Filing Requirements and Deadlines
District-Level Delegates District-Level Alternates	69	0	5/20/12	Selected at the congressional district caucus by delegates elected at the legislative district caucuses. <i>Statement of candidacy to the State Democratic Chair by Friday, May 4, 2012 at 5:00 P.M.</i>
Unpledged Party Leader and Elected Official Delegates*	16	None	None	Automatic by virtue of respective public or Party office as provided in Rule 8.A. of the 2012 Delegate Selection Rules.
Pledged Party Leaders and Elected Officials (PLEOs)	13	**	6/3/12	Selected by the members of the State Party Committee representing Legislative District <i>Statement of candidacy to the State Democratic Chair by Friday, May 25, 2012 at 5:00 p.m.</i>
At-Large Delegates At-Large Alternates	23	8	6/3/12 6/3/12	Selected by the members of the State Party Committee representing Legislative District <i>Statement of candidacy to the State Democratic Chair by Friday, May 25, 2012 at 5:00 p.m.</i>
<b>TOTAL Delegates and Alternates</b>	121	8		

\* Unpledged Party Leader and Elected Official (PLEO) delegates includes the following categories, if applicable, who legally reside in the state: the Democratic National Committee Members, the Democratic President, the Democratic Vice President, all Democratic Members of Congress, the Democratic Governor, and any other Distinguished Party Leader as specified in Rule 9.A. of the 2012 *Delegate Selection Rules*. The exact number of Unpledged PLEO Delegates is subject to change due to possible deaths, resignations, elections or special elections.

\*\* Pledged Party Leader and Elected Official (PLEO) alternates are selected with the At-Large alternates. [Applicable to most states.]

1 **B. Selection of Standing Committee Members (For the Credentials, Platform and Rules**  
 2 **Committees)**

3  
 4 Standing committee members will be selected by the state’s National Convention delegates as  
 5 summarized below:  
 6

Members Per Committee	Total Members	Selection Date	Filing Requirements and Deadlines
3	9	Sunday, June 3, 2012	Presidential candidates must submit standing committee member names to the State Democratic Chair by Sunday, June 3, immediately after the election of the at-large delegates and alternates. Candidates must be resident, registered voters in the State of Washington.

7  
 8 **C. Selection of Delegation Chair and Convention Pages**

9  
 10 The Delegation Chair will be selected by the National Convention Delegates on Sunday, June 3,  
 11 2012.

12  
 13 3 Convention Pages will be selected by the State Democratic Chair on Sunday, June 3, 2012.

14  
 15 **D. Presidential Candidate Filing Deadline**

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 17 Presidential candidates must certify the name of their authorized representative(s) to the State  
 18 Democratic Chair by Thursday, March 15, 2012.  
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## Washington State 2012 Delegate Selection Plan

### E. Timetable

Date	Activity
<b>2011</b>	
Tuesday, March 1 <sup>st</sup>	Delegate Selection Affirmative Action Committee members are appointed by the State Democratic Chair. (VII.A.2.a)
Saturday, March 26 <sup>th</sup> Sunday, March 27 <sup>th</sup>	Rules and Affirmative Action Committees meets to draft proposed Delegate Selection and Affirmative Action Plans.
Sunday, March 27 <sup>th</sup>	Proposed Delegate Selection and Affirmative Action Plans are <i>tentatively approved</i> for public comment by the Rules and Affirmative Action Committees.
Tuesday, March 29 <sup>th</sup>	Public comments are solicited on the proposed Delegate Selection and Affirmative Action Plans.
Wednesday, April 27 <sup>th</sup>	Period for public comment on state Plan is concluded. Responses are compiled for review by the State Party Committee.
Friday, April 29 <sup>th</sup> Saturday, April 30 <sup>th</sup>	State Party Committee reviews public comments and adopts revised Delegate Selection and Affirmative Action Plans for submission to DNC Rules and Bylaws Committee.
Monday, May 2 <sup>nd</sup>	Delegate Selection and Affirmative Action Plans are forwarded to the DNC Rules and Bylaws Committee.
Friday, September 16 <sup>th</sup>	State Party begins implementation of the Affirmative Action Plan. Press kits, as described in the Affirmative Action Plan, are sent to all state media. (VII.A.3) (VII.C.4)
Friday, November 9 <sup>th</sup>	Copies of documents related to the state's delegate selection process will be prepared and the Affirmative Action Committee will distribute them in the various delegate districts. (VII.B.4)
Saturday, December 31 <sup>st</sup>	The State Chair shall appoint the chair or co-chairs of the State Convention Credentials, Rules and Platform Committees. The appointment shall be confirmed by the State Committee at the State Central Committee meeting preceding January 31, 2012. (III.J.5.e)

Date	Activity
<b>2012</b>	
Friday, March 9 <sup>th</sup>	Each legislative district and county organization shall elect one member to serve on each of the State Convention Credentials, Rules and Platform Committees. (III.J.5.e)
Thursday, March 15 <sup>th</sup>	Presidential candidate deadline for certifying the name(s) of their authorized representative(s) to the State Party. (II.B)
Friday, March 30 <sup>th</sup>	<ul style="list-style-type: none"> <li>o Each presidential candidate must submit a written statement to the State Democratic Chair which indicates the specific steps he or she will take to encourage full participation in Washington State's delegate selection process (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.) (VII.E.2)</li> <li>o "Surrogate Affidavit" forms must be received by the State Party no later than 5:00 PM. (VII.A.1.d)</li> </ul>

## Washington State 2012 Delegate Selection Plan

Date	Activity
<b>2012</b>	
Monday, April 9 <sup>th</sup>	District Level Delegate, Pledged PLEO and At-Large Delegate and Alternate Statement of Candidacy forms available from the State Party office. (III.A.4.b) (III.C.2.b) (III.D.2.a)
Sunday, April 15 <sup>th</sup>	<b>Precinct Caucuses</b> 1:00 p.m. (III.A.2.a)
Saturday, April 28 <sup>th</sup>	<b>Legislative District Caucuses</b> 10:00 a.m. (III.A.2.c)
Sunday, April 29 <sup>th</sup>	<b>County Conventions</b> 10:00 a.m. (III.A.2.b)
Friday, May 4 <sup>th</sup>	District Level Delegate Statement of Candidacy forms due at the State Party office by 5:00 p.m. (III.A.4.b)
Friday, May 11 <sup>th</sup>	State Party provides a list of candidates for District Level Delegate to respective campaigns by 12:00 p.m. (III.A.5.a)
Thursday, May 17 <sup>th</sup>	Presidential candidates provide a list of approved candidates for District Level Delegate to the State Party by 5:00 p.m. (III.A.5.b)
Sunday, May 20 <sup>th</sup>	<b>Congressional District Caucuses</b> <b>(The principal business of the Congressional District Caucuses shall be the election of delegates to the National Convention.)</b> <b>At times and sites designated by the State Democratic Chair. (III.A.2.d)</b>
Friday, May 25 <sup>th</sup>	Pledged PLEO and At-Large Delegate or Alternate candidate deadline for filing the statement of candidacy and pledge of support forms with State Party by 5:00 p.m. (III.C.2.b) (III.D.2.a)
Tuesday, May 29 <sup>th</sup>	State Party certifies elected District Level Delegate and Alternate to the Secretary of the Democratic National Committee. (III.A.8)
Wednesday, May 30 <sup>th</sup>	State Party provides list of Pledged PLEO and At-Large Delegate and Alternate candidates to the respective presidential candidates by 5:00 p.m. (III.C.3.a) (III.D.3.a)
Thursday, May 31 <sup>st</sup>	Presidential candidates provide a list of approved candidates for Pledged PLEO and At-Large Delegate and Alternate candidates to State Party. (III.C.3.b) (III.D.3.b)
Saturday, June 2 <sup>nd</sup>	<b>State Convention in Seattle, Washington</b> 9:00 a.m. (III.K.1)
Sunday, June 3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>o Election of PLEO Delegates</li> <li>o Members of the State Party Committee representing Legislative Districts select At-Large Delegates and Alternates</li> <li>o Presidential candidates must submit standing committee member names to the State Democratic Chair by Sunday, June 3, immediately after the election of the at-large delegates and alternates.</li> <li>o National Convention delegation meeting</li> <li>o Delegates select National Convention standing committee members and delegation chair</li> <li>o State Democratic Chair names convention pages</li> </ul>
Wednesday, June 6 <sup>th</sup>	State Democratic Chair certifies in writing to the Secretary of the DNC: <ul style="list-style-type: none"> <li>o The Standing Committee Members.</li> <li>o The Delegation Chair</li> <li>o The Pages</li> </ul>
Wednesday, June 13 <sup>th</sup>	State Democratic Chair certifies in writing to the Secretary of the DNC: <ul style="list-style-type: none"> <li>o The presidential preference of state's Unpledged Delegates.</li> <li>o The state's pledged PLEO Delegates</li> <li>o The state's At-Large Delegates and Alternates</li> </ul>